**MODEL: DATA SUBJECT'S REQUEST**

* + 1. **Identification of the Data Subject**
    2. Name and surname: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
    3. Date of birth:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
    4. Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
    5. Other identification (e-mail, phone number,...):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
    6. **Subject matter of the application – What right do I want to use**
    7. **Right of access**
    8. I just need to know the types of personal data you process about me (e.g. data required to perform a contract or contracts that we have jointly concluded, or monitoring how I use the purchased services, etc.); Or
    9. I want to know in detail all the personal data that concerns me and which you process, but I do not need to receive copies of such personal data; Or
    10. I want to know in detail all personal data that concern me and which you process, and I request that a copy of this personal data be sent as follows:
    11. to the following email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Or
    12. to the following address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
    13. **Right to rectification**
    14. I wish to correct/supplement the following personal information: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
    15. The current value of personal information is: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
    16. **Right to erasure**
    17. I wish you would no longer process the following personal information about me \_\_\_\_\_\_\_\_\_\_\_\_ and delete it from your systems.
    18. **Right to restriction of processing** (describe what processing you wish to restrict, or indicate which personal data is to be covered by the restriction)
    19. I wish you to limit the subsequent processing of \_\_\_\_\_\_\_\_\_\_ (the description of the processing you wish to restrict) of my personal data \_\_\_\_\_\_\_\_\_\_ (which personal data is subject to the restriction).
    20. **Right to portability**
    21. I request the transfer of this/all personal data you process about me, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the following format \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
    22. Transfer your personal information to the following email address: \_\_\_\_\_\_\_\_\_\_\_
    23. Or
    24. Transfer your personal information directly to the following new controller:
    25. Administrator Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
    26. Admin address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
    27. Admin email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
    28. Administrator phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
    29. **Right to object to the processing**
    30. I object to the following processing of my personal data: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
    31. If you request the erasure/restriction of processing and acknowledge the legitimacy of your request, we will inform all recipients to whom your personal data has been made available, except where this would be impossible or would require unreasonable effort. Are you interested in information about such recipients of personal data? (**YES/NO**)
    32. **Reason for the request**
    33. If you are applying for the exercise of the right to erasure, the right to restrict processing or the right to object, please provide a justification for your request. If you do not do so, the request cannot be granted.

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